



# EATONVILLE

POLICE DEPARTMENT- CHIEF BRIAN WITT

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## M E M O R A N D U M

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**DATE:** 6/8/2016  
**TO:** MAYOR SCHAUB AND TOWN COUNCIL  
**RE:** EATONVILLE POLICE DEPARTMENT'S  
MAY 2016 REPORT

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### *Community Support*

- All Town residents can now apply for and receive their State of Washington Concealed Pistol License or Pistol Transfers through the Eatonville Police Department. If interested, contact Gaille at the Police Department on Tuesdays and Wednesdays between 9:00 am and 4:00 pm. For full details and costs, please refer to the Town of Eatonville website or Facebook page for the two page fact sheet.
  - Please refer to the calls for service summary for number issued.
- Vacation checks can be requested by contacting Gaille or any officer and filling out the request form.
- Please remember with the recent heat wave that animals left in a car can die in a matter of minutes. Please report any such incidents to Eatonville Police immediately.

### *Public Safety Committee Requests*

- The Committee discussed reprogramming of our surplus radios for utilities using Eatonville's Town frequency that is licensed to the town through next year. We also discussed management of that frequency in the future and licensing of same.

### *Upcoming Events*

- Preparations are being made for the June 25, "Rod Knockers Car Show", to include the hiring of an off duty Officer and up to eight Pierce County Explorer Cadets.

### *Performance Plan*

- The Performance Plan is a Problem Oriented tool that is used by departments to address quality of life issues within their communities.
- The Loaned Executive Management Assistance Program or LEMAP Study, as requested by council has been tentatively scheduled for September. I have forwarded the Contract to the Mayor for review and authorization.

- Our new Police Interceptor has been delivered to Systems for Public Safety in Lakewood and should be equipped and in service in the next two weeks.
- The process involving the transfer of evidence to the Pierce County Property room is ongoing. We are attempting to dispose of evidence from old cases per the Revised Code of Washington, rather than leaving that to Pierce County.
- Gaille has been updating the Town's comprehensive emergency management plan with Pierce County D.E.M.

### ***Training***

- Eatonville officers have been scheduled for their 60 hours of department training for 2016 to include firearms, emergency vehicle operations, legal updates/first aid, defensive tactics, and active shooter.

### ***Management Activities***

- The review of the current Policies and Procedures Manual is continuous.
- The 2016 Training Schedule is finalized.
- Review of Town Codes and enforcement procedures is ongoing.
- Grant opportunities are being researched.
- Computer upgrades are completed. Our new docking stations are installed.
- Civil Service Guidelines have been updated. The first meeting was June 9.
- Testing/Hiring process to begin as soon as the process is approved by the civil service commission.

### ***Significant Cases***

There have been a number of residential burglaries in town over the past month. Two arrests were made in a commercial burglary due to the diligent efforts of the victim/business owner. The victim discovered video of his stolen property being sold and the two suspects were arrested by EPD the following day. While the suspect(s) in this case may be involved in some of the above mentioned burglaries, neither matched the description of one suspect that was seen fleeing the scene of one of the burglaries.

<b>May, 2016</b>	
<b>Dispatched Calls</b>	<b>88</b>
<b>Traffic Stops</b>	<b>35</b>
<b>Total Calls {all sources}</b>	<b>123 Total</b>
<b>Reports Generated</b>	<b>18</b>
<b>Community Service (Security check/Spec. emphasis)</b>	<b>13</b>
<b>Animal Control</b>	<b>2</b>
<b>Code Enforcement</b>	<b>0</b>
<b>Traffic Infractions</b>	<b>0</b>
<b>Criminal Citations</b>	<b>3</b>
<b>Traffic Accident Reports</b>	<b>0</b>
<b>Misdemeanor Arrests</b>	<b>3</b>
<b>Felony Arrests</b>	<b>0</b>
<b>PCSD 911 After Hours Contract Dispatched Calls – Billed</b>	May, 2015: 4 June, 2015: 12 July, 2015: 7 August, 2015: 9 September, 2015: 11 October, 2015: 13 November, 2015: 7 December, 2015: 7 January, 2016: 2 February, 2016: 7 March, 2016: 8 April 2016: 7 May 2016: 7
<b>Concealed Pistol License (CPL) and Pistol Transfer Authorizations (PTA) Issued</b>	June, 2015: 5 July, 2015: 7 CPL / 3 PTA August, 2015: 3 CPL / 2 PTA September, 2015: 2 CPL / 2 PTA October, 2015: 3 CPL / 4 PTA November, 2015: 5 CPL / 5 PTA December, 2015: 9 CPL / 6 PTA January, 2016: 10 CPL / 5 PTA February, 2016: 11 CPL / 4 PTA March, 2016: 7 CPL / 5 PTA April 2016: 4 CPL / 3 PTA May 2016: 2CPL / 2 PTA



# South Pierce Fire & Rescue 17

## Town of Eatonville Report



Date: June 8, 2016

To: The Town of Eatonville Council  
From: Samuel Yount – Assistant Chief

### Training

#### EMS Educational Topic

- Topic  
Head injuries
- Skills  
Paramedic- Base stations run review  
EMT- 12 Lead acquisition

#### Medic 84 Transports

- 28 Transports
- 3 AMA/ROR

#### Fire or Non EMS related calls

Fire 0  
Illegal burn 1  
Motor Vehicle Accident 1  
Service Call 2

#### Items to discuss at the meeting

- PCFD 23
- EMS Levy

Samuel Yount  
Assistant Chief/MSO



## **Eatonville Power & Light**

Superintendent Dan Sharpe Linemen Nestor Sundita Jesse Carroll

### **MAY 2016**

Reconnect & Disconnect

Reconnect 8

Disconnect 7

Power locates

Located power 5

Parks

Picked up garbage

Clean parks

Repair parks

Power repairs and outages

Trim trees

Repaired street lights

Maintance on substation

Hook up temporary meter on oak

Misc.

Dug grave at cemetery

Door hangers

Helped water crew

Cemetery work

Setup council/planning

Put up flower and flags

Spraying weeds

Meet with boy scouts bridge at small wood

Fixed lights at town hall

# To Do List for Water and Sewer

All Items

## Not Dated

☒ **5-1-16 Weekend Plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-2-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-2-16 Dig up and raise water boxes to grade for customer on Erin Ln.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-2-16 Mow grass.**

Priority: 1  
Due Date: None  
Category: Parks

☒ **5-2-16 Skim foam SBR's.**

Priority: 1  
Due Date: None  
Category: Wastewater

☒ **5-2-16 Help power crew pick up limbs.**

Priority: 1  
Due Date: None  
Category: Power and Light

☒ **5-3-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-3-16 Locate and mark water valves on Carter and Cedar for upcoming water main repair.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-3-16 Mow grass in parks.**

Priority: 1  
Due Date: None  
Category: Parks

☒ **5-3-16 Get PE tests ready at WWTP.**

Priority: 1  
Due Date: None  
Category: Wastewater

☒ **5-4-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-4-16 Interviews all day for meter reader job.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-4-16 Use brush-hog to mow water easements around town.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-4-16 Clean WTP floors.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-4-16 Mow cemetery.**

Priority: 1  
Due Date: None  
Category: Cemetery

☒ **5-5-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-5-16 Find and clear lower river intake.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-5-16 Do Ammonia, pH, Hardness and Solids wastewater lab PE tests.**

Priority: 1  
Due Date: None  
Category: Wastewater

☒ **5-5-16 Mow grass.**

Priority: 1  
Due Date: None  
Category: Parks

☒ **5-5-16 Pick up 300 gal stock tank at King Feed and set up at water plant to store used water filters.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-5-16 Put in BOD PE test at WWTP.**

Priority: 1  
Due Date: None  
Category: Wastewater

☒ **5-6-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

# To Do List for Water and Sewer

All Items

☒ **5-6-16 Check Amps on all sewer lift station pumps.**

Priority: 1  
Due Date: None  
Category: Wastewater

☒ **5-6-16 Mow town square.**

Priority: 1  
Due Date: None  
Category: Parks

☒ **5-6-16 Week wack around town business sign on SR161.**

Priority: 1  
Due Date: None  
Category: Streets

☒ **5-6-16 Mow grass in parks.**

Priority: 1  
Due Date: None  
Category: Parks

☒ **5-7-16 Weekend plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-7-16 Work extra to monitor DO levels at WWTP.**

Priority: 1  
Due Date: None  
Category: Wastewater

☒ **5-8-16 Weekend plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-8-16 Repair leaking acid dosing system piping at WTP.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-9-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-9-16 Put out late payment door hangers.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-9-16 Check on possible water leak on Hilligoss.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-9-16 Mow grass in parks.**

Priority: 1  
Due Date: None  
Category: Parks

☒ **5-9-16 Locate grave for short notice funeral. Other water main repair will have to wait as usual.**

Priority: 1  
Due Date: None  
Category: Cemetery

☒ **5-10-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-10-16 Dig grave in tough spot for full burrial.**

Priority: 1  
Due Date: None  
Category: Cemetery

☒ **5-10-16 Prune trees at cemetery to get out of way for grave.**

Priority: 1  
Due Date: None  
Category: Cemetery

☒ **5-10-16 Get paint coating information for Beckwith and Kuffel for pump rebuild.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-10-16 Water flowers.**

Priority: 1  
Due Date: None  
Category: Streets

☒ **5-10-16 Finish BOD and Fecal Coliform WWTP lab PE testing.**

Priority: 1  
Due Date: None  
Category: Wastewater

☒ **5-11-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-11-16 Water flowers.**

Priority: 1  
Due Date: None  
Category: Streets

☒ **5-11-16 Finish and send in 2016 WWTP Lab PE tests.**

Priority: 1  
Due Date: None  
Category: Wastewater

☒ **5-11-16 Trainig on new BOD meter at WWTP.**

Priority: 1  
Due Date: None  
Category: Wastewater

# To Do List for Water and Sewer

All Items

☒ **5-11-16 Perform full service full burrial at cemetery.**

Priority: 1  
Due Date: None  
Category: Cemetery

☒ **5-11-16 Change acid barrels at WTP.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-11-16 Order water chemicals.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-11-16 Help with water/power non-payment shutoffs.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-12-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-12-16 Mow grass.**

Priority: 1  
Due Date: None  
Category: Parks

☒ **5-12-16 Offload WTP chemicals.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-12-16 Fill pot holes on Antonie.**

Priority: 1  
Due Date: None  
Category: Streets

☒ **5-12-16 Make rock area around water spigot at cemetery to stop erosion.**

Priority: 1  
Due Date: None  
Category: Cemetery

☒ **5-12-16 Help power crew pull cable.**

Priority: 1  
Due Date: None  
Category: Power and Light

☒ **5-12-16 Order parts to restock water inventory.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-13-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-13-16 Pick garbages at parks.**

Priority: 1  
Due Date: None  
Category: Parks

☒ **5-13-16 Weedwack at cemetery.**

Priority: 1  
Due Date: None  
Category: Cemetery

☒ **5-13-16 Help power crew put up flags around town.**

Priority: 1  
Due Date: None  
Category: Streets

☒ **5/16/16 Help electric crew put up flags**

Priority: 1  
Due Date: None  
Category: Streets

☒ **5/16/16 Repair 2 inch waste line to WWTP from neutraliation basin.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5/16/16 Repair plugged soda ash piping in the first tank. Second time doing it. Need to add soda ash slowly and let it mix rather than fall to the bottom.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5/16/16 Record Center ST. pump station and Hill Top reservoir pumps.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5/17/16 Get load of cold patch.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5/17/16 Cut blacktop for water main repair in the morning.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5/17/16 Put out door knockers for tomorrows water main repair. Carter, Cedar**

Priority: 1  
Due Date: None  
Category: Water

☒ **5/17/16 Clean out all mud in water main valve boxes so water can be turned off if needed.**

Priority: 1  
Due Date: None  
Category: Water



# To Do List for Water and Sewer

All Items

☒ **5/18/16 Clortec unit many alarms. Salt barrel bridged over.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5/18/16 Repair water main on Carter and Cedar. Big leak**

Priority: 1  
Due Date: None  
Category: Water

☒ **5/18/16 Unplug sample line from Chlortec unit. Would not run for sampling.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5/18/16 Pump sludge to lagoon.**

Priority: 1  
Due Date: None  
Category: Wastewater

☒ **5-19-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-19-16 Swith CIP acid pumps at WTP.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-19-16 Update and send in lab calibration equipment sheet.**

Priority: 1  
Due Date: None  
Category: Wastewater

☒ **5-19-16 Fill pot holes on Cedar by Glacier Park.**

Priority: 1  
Due Date: None  
Category: Streets

☒ **5-19-16 Put together desks at town hall.**

Priority: 1  
Due Date: None  
Category: Town Hall

☒ **5-20-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-20-16 Continue meter reads.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-20-16 Spray weeds in sidewalks on Mashell.**

Priority: 1  
Due Date: None  
Category: Streets

☒ **5-20-16 Mow town square.**

Priority: 1  
Due Date: None  
Category: Parks

☒ **5-20-16 Check pump AMPs and clean sewer lift stations.**

Priority: 1  
Due Date: None  
Category: Wastewater

☒ **5-21-16 Weekend plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-22-16 Weekend plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-22-16 WTP alarm Fail To Dose Acid. 6:30 PM.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-23-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-23-16 Mow and weedwack at cemetery.**

Priority: 1  
Due Date: None  
Category: Cemetery

☒ **5-24-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-24-16 Mow and weedwack at cemetery. Getting ready for MMemorial Day.**

Priority: 1  
Due Date: None  
Category: Cemetery

☒ **5-24-16 Work on acid system at WTP.**

Priority: 1  
Due Date: None  
Category: Water

# To Do List for Water and Sewer

All Items

☒ **5-24-16 Check on water meter at Center and Madison.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-25-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-25-16 Continue work on cemetery to get ready for Memorial Day.**

Priority: 1  
Due Date: None  
Category: Cemetery

☒ **5-25-16 Meet with Parametrix about upcoming projects.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-25-16 Install second new BOD probe.**

Priority: 1  
Due Date: None  
Category: Wastewater

☒ **5-25-16 Run manual acid and chlorine CIP's on filters at WTP to check dosing and operation.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-26-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-26-16 Work on cemetery for memorial day.**

Priority: 1  
Due Date: None  
Category: Cemetery

☒ **5-26-16 Meet with gate installer at shop.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-26-16 Fill pot holes.**

Priority: 1  
Due Date: None  
Category: Streets

☒ **5-27-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-27-16 Move old ambulances and clean up shop area and reorganize parking.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-27-16 Finish getting cemetery ready.**

Priority: 1  
Due Date: None  
Category: Cemetery

☒ **5-28-16 Weekend plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-28-16 Replace acid dosing pump at WTP.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-28-16 Call out to shut off water for customer leak on Center St.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-27-16 Dig up water meter at 301 center st to see if leaking.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-29-16 Weekend plant testing.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-30-16 Water sewer testing on holiday.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-31-16 Water and wastewater daily lab testing and system checks.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-31-16 Monitor hrs at center st pump house to check pump operation.**

Priority: 1  
Due Date: None  
Category: Water

☒ **5-31-16 Clear off water intakes in river.**

Priority: 1  
Due Date: None  
Category: Water

## To Do List for Water and Sewer

All Items

☒ **5-31-16 Make new month paperwork water and wastewater.**

Priority: 1  
Due Date: None  
Category: Water/Sewer

☒ **5-31-16 Update cross connection info.**

Priority: 1  
Due Date: None  
Category: Water

# Building Department Activity 2016

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Totals
Plan Review	3	2	1	2	1								9
Set Backs	2	2	3	2	1								10
Foundation	2	3	7	2									14
Footing drains	1	1	4	0									6
Floor Framing	0	1	5	2									8
Shearwall	0	0	2	2	2								6
Sewer	0	0	4	13	2								19
Water	1	0	1	3									5
Storm	0	1	4	0									5
Framing	1	3	0	3	4								11
Plumbing	1	2	3	3	2								11
Mechanical	1	2	5	11	4								23
Insulation	0	2	3	1	2								8
Drywall	0	0	1	3	4								8
Patio	0	1	0	1									2
Final	0	3	1	5	4								13
Red Tags	0	0	0		1								1
OTHERS	6	8	5	7	10								36
<b>TOTAL</b>	<b>18</b>	<b>31</b>	<b>49</b>	<b>60</b>	<b>36</b>								<b>194</b>

Permits Taken In	6	9	6	7	7								35
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Set up and Break down Meetings at Community Center

**COMMUNITY CENTER/GLACIER PARK/VISITOR CENTER USE REPORT MAY 2016****COMMUNITY CENTER**

<b>DATE</b>	<b>ACTIVITY</b>	<b>RENTAL FEE</b>
05/05/16	Eatonville Chamber of Commerce	\$5.00
05/06/16	Eatonville Family Agency	n/a
05/07/16	Rental	\$60.00
05/09/16	Town Council	n/a
05/10/16	Eatonville Family Agency	n/a
05/11/16	Eatonville Family Agency	n/a
05/13/16	Youth Connection	n/a
05/14/16	Rental	\$220.00
05/19/16	Eatonville Family Agency	n/a
05/20/16	Youth Connection	n/a
05/23/16	Town Council	n/a
05/27/16	Youth Connection	n/a

**GLACIER PARK**

<b>DATE</b>	<b>ACTIVITY</b>	<b>RENTAL FEE</b>
05/30/16	Reservation	n/a

**VISITOR CENTER**

<b>DATE</b>	<b>ACTIVITY</b>	<b>RENTAL FEE</b>
05/04/16	Relay for Life	n/a
05/16/16	Airport Committee	n/a
05/17/16	Finance Committee	n/a
05/17/16	Public Utilities Committee	n/a
05/19/16	Chamber of Commerce	n/a
05/19/16	Dollars for Scholars	n/a
05/24/16	Senior Surprise	n/a